Penn Yan Public Library Board of Trustees Meeting

April 19, 2012

**Penn Yan Public Library Board of Trustees Meeting April 19, 2012**

**Members present:** Marty Roberts, Wanda Wood, Kristen Flynn-Comstock, Rich Stewart, Peter Gamba, Carolyn Symonds, Doug Erwin, Melanie Sullivan,

**Members Absent:** Sandi Perl

**Staff present:** Angela Gonzalez

**Members of the public:** Michelle Morehouse

**The meeting** was called to order at 6:35 p.m. by Wanda Wood.

A motion was made to adopt the agenda by Doug Erwin and seconded by Marty Roberts. It passed unanimously.

A motion was made to accept the February minutes by Doug Erwin and seconded by Carolyn Symonds. Kristen Flynn-Comstock abstained. It passed.

**Financial review:**

A motion was made to pay the bills by Marty Roberts and seconded by Doug Erwin. It passed unanimously.

**Library Director’s Report:** (see attached):

**Standing Committee Reports:**

**Finance Committee:** no report
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**Policy Review Committee:** no report

**Building Committee:** Peter Gamba reported that the committee has been exploring sign options for the library. The historical preservation society has stated that an electronic sign is not an option. They have met with several sign and landscape design firms including:

*Erin from Keppler, Hahn, and Hyatt*

*Chris from EDR*

*Doug Brackett from Top Dogg Companies*

*Discussion was heard on potential cost and fund allocation. It was requested that the finance committee meet to identify funds for this project.*

**Nominating Committee:** no report.

**Personnel Committee:** Marty Roberts reported on the deferred compensation fund information that would be available to library employees.

*Discussion was heard on this.*

**Old Business:**

Check signers and safe deposit box:

The safety deposit box has been closed. The contents have been placed in a fire safe instead. New check signers are Rich, Peter, and Sandi.

**New Business:**

Board orientation:

Discussion was heard on past practice.
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A motion was made to adjourn at 7:13 p.m. by Peter Gamba and seconded by Doug Erwin. It passed unanimously.

A motion was made to go into executive session at 7:14 p.m. by Carolyn Symonds and was seconded by Doug Erwin. It passed unanimously.

Executive Session 7:14 p.m.

A motion was made to leave executive session at 7:29 p.m. by Marty Roberts and seconded by Carolyn Symonds. It passed unanimously.

A motion was made by Marty Roberts and seconded by Rich Stewart to adjourn at 7:29 p.m.

The next meeting will be May 17 at 6:30 p.m.

Respectfully submitted,

Kristen Flynn-Comstock