Penn Yan Public Library Board Minutes


Members absent: Doug Erwin, Sandi Perl

Members of the Public: Tom Barron

Library Staff: Angela Gonzalez

The meeting was called to order at 6:30 p.m. by president Wanda Wood.

A motion was made to adopt the agenda as amended by Carolyn Symonds and seconded by Marty Roberts. It passed unanimously.

A motion was made to adopt the minutes as written for May 17, 2012 by Peter Gamba and seconded by Carolyn Symonds. All voted in favor with Marty Roberts and Melanie Sullivan abstaining.

Financial Report: A motion was made to pay the bills by Marty Roberts and seconded by Melanie Sullivan. It passed unanimously.

Director’s Report: see attached
Discussion was heard regarding using Google Calendar as a tool for scheduling.

Standing Committees:
Finance: no report
Angela passed out the Adjusted Materials Budget (see attached). She reported that the biggest growing area for the library collection is e-books and downloadable content. The library is buying e-readers and there will be a need to write a new is a policy regarding e-readers. Additionally, more video games are needed and Sarah is working with teen groups to grow this collection.

Policy Review Committee: No Report
Reminder to meet and write an e-reader policy (discussion was heard)
Discussion was also heard on supporting Tutors and students at the library while maintaining a balance for other library users.
Discussion was also heard on developing a Children’s library use policy

Building Committee:
Peter Gamba reported that the committee has received several proposals for redesigning the outside spaces of the library including one from Katie and Time Bonaparte from Apple Associated which would include and outdoor children’s are, native New York
plants, and plant maintenance. The committee will review the three existing proposals and choose one. The committee will also pursue funding sources and grants—Daisy Marquis Jones, NYS Construction Grant, Gordon Trust, etc.

Peter also proposed a yearly maintenance study be done on the outside areas. Additionally, adding a sufficient source of air conditioning in the children’s area continues to be a concern. The building committee is also in need of a new member.

Nominating Committee: no report.

Personnel Committee: Discussion was heard on the part time bookkeeping position. There were concerns raised as to how the library can accommodate the needs of this job in a more flexible manner. Committee will meet with the current employee to discuss options.

Consultant update: Staff retreat was canceled and replaced with staff roundtables that will meet more often.

Old Business: none

New Business: Donors needed for Southern Tier Library System and Penn Yan Public Library, please inform Peter if you know of any potential names.

Library Board Officers Election: A motion was made to elect Peter Gamba president by Rich Stewart and seconded by Kristen Flynn-Comstock. It passed unanimously.

A motion was made to elect Marty Roberts secretary by Carolyn Symonds and seconded by Melanie Sullivan. It passed unanimously.

A motion was made to elect Rich Stewart Treasurer by Melanie Sullivan and seconded by Kristen Flynn-Comstock. It passed unanimously.

2012-2013 Committees: (*indicates chair)
Finance: *Rich
          Sandi
          Kristen

Personnel: *Marty
          Rich
          Michelle

Nominating: *Peter
Michelle
Policy:
*Tom
Kristen
Doug

Building:
*Peter

Introduction of new board member:  Tom Barron

Goodbye to Wanda Wood and Carolyn Symonds- The Board extended thanks to both for their many years of diligent service.

A motion was made to adjourn the meeting at 7:30 p.m. by Carolyn Symonds and seconded by Wanda Wood. It passed unanimously.

Respectfully submitted,
Kristen Flynn-Comstock