

PENN YAN PUBLIC LIBRARY BOARD OF TRUSTEES MEETING
MINUTES - MEETING OF 08/15/2013

Present: Peter Gamba, Kristen Flynn-Comstock, Rich Stewart, Diane Krans, Sandi Perl, Doug Erwin & Marty Roberts.

Absent: Tom Barron, Michelle Morehouse

Staff: Angela Gonzalez, Director, Joanie Hand, Research Specialist, Shawn McConnell, Director Research

The meeting was called to order at about 6:30 p.m. by President Peter Gamba.

Public Comment: No members of the public in attendance.

Staff Presentations: Joanie Hand and Shawn McConnell provided the board with an overview of their job responsibilities at the library.

1. Adoption of Agenda. Sandi Perl moved to adopt the agenda. This motion was seconded by Marty Roberts. The motion passed unanimously.

2. Acceptance of Minutes of the 6/20/13 meeting. Diane Krans moved to accept the minutes as presented. This motion was seconded by Sandi Pearl. The motion passed unanimously.

3. Financial Review. Sandi Pearl moved to pay the bills for July 2013. This motion was seconded by Rich Stewart. The motion passed unanimously.

4. Director's Report. See attached report.

5. Standing Committee Reports

A. Finance Committee. No report.

B. Policy Review Committee. Meeting monthly. Committee met 8/1/13 and reviewed several policies.

C. Building Committee. Committee is in the process of soliciting local business for donations towards the landscaping project.

D. Nominating Committee. No report.

E. Personnel Committee. No report

6. Old Business.

A. School District Vote progress. Committee continues to work with our local counsel, Mark Venuti, on this issue.

B. STLS Integrated Library Switch Committee. Committee will continue to meet to review the pros and cons of switching to a new computer "card catalog."

7. New Business.

A. Assurances Public Library Construction Grant Program. Grant is due at the end of August 2013.

Marty Roberts moved to approve the submission of the Public Library Construction Program Application Form Project Number 0386-14-5057. It was seconded by Diane Krans. It passed unanimously.

8. Motion to Adjourn. Marty Roberts moved that we adjourn. Doug Erwin seconded the motion and it passed unanimously.

Respectfully submitted,

Kristen Flynn-Comstock

library minutes August 2013