

PENN YAN PUBLIC LIBRARY BOARD OF TRUSTEES MEETING

MINUTES - MEETING OF March 17, 2016

Present: Peter Gamba, Kristen Flynn-Comstock, Rich Stewart, Marty Roberts, Deb Connelly, Sandi Perl, Tom Barron

Absent: Michelle Morehouse, Diane Krans

Staff: Angela Gonzalez

Members of the Public: none

The meeting was called to order at 6:30 p.m. by Peter Gamba.

- Adoption of Agenda. Marty Roberts moved to adopt the agenda. This motion was seconded by Tom Barron. The motion passed unanimously.

- Acceptance of Minutes:
 - Deb Connelly moved to accept the minutes of the February 18, 2016 meeting. This motion was seconded by Marty Roberts. The motion passed unanimously.

 - Tom Barron moved to accept the minutes of the March 3, 2016 special meeting. This motion was seconded by Marty Roberts. The motion passed unanimously. Kristen Flynn-Comstock abstained.

- Financial Review. Marty Roberts moved to pay the bills for February 2016. This motion was seconded by Deb Connelly. The motion passed unanimously.

- Director's Report. See attached report.

- Standing Committee Reports:
 - A. Finance Committee: no report

 - B. Policy Review Committee: no report

 - B. Building committee: (meet in April to make decisions about shelter, bike rack, and date of shovel ceremony to receive Friends check) Buggy run-in update?

 - C. Nominating committee: no report

 - C. Personnel committee: needs to meet to start the evaluation process.

Old Business

- Cameras (Does the Board want to form an ad hoc committee to look at policies and pricing?) Ad-hoc committee- Sandi, Deb, Rich
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New Business

- Treasurer should be an employee as per NYS Comptroller (Policy Committee- to meet to formulate proposed Bylaws and Financial Policy wording changes and new library account clerk can take oath of office)
- policy meeting time and date (email will be sent out)

- Poll clerks and Inspectors
- Appoint new part-time Library Clerk
- A motion was made by Marty Roberts to approve The Penn Yan Library Poll Clerks and Inspectors List for April 26, 2016. It was seconded by Deb Connelly. It passed unanimously.
- A motion was made by Marty Roberts to hire Claudia Guthrie as a new part-time library clerk. It was seconded by Deb Connelly. It passed unanimously.

A motion was made to adjourn at 6:59pm by Marty Roberts and seconded by Tom Barron. It passed unanimously.

Respectfully submitted,
Kristen Flynn-Comstock