PENN YAN PUBLIC LIBRARY BOARD OF TRUSTEES MEETING
MINUTES - MEETING OF 8/16/18

Excused: Connie Glover, Kevin McLoud, Kristen Flynn-Comstock & Peter Gamba.

Staff: Angela Gonzalez, Director.

The meeting was called to order at about 6:30 p.m. by Chair Rich Stewart.

Public Comment: No members of the public in attendance.

1. Adoption of Agenda. Deb Connelly moved to adopt the agenda as amended. The motion was seconded by Diane Krans. The motion passed unanimously.

2. Acceptance of Minutes of the July 2018 meeting. Deferred to next meeting.

3. Financial Review. Marty Roberts moved to pay the bills for July 2018. The motion was seconded by Deb Connelly. The motion passed unanimously.

4. Library Director’s Report. See attached report.

5. Standing Committee Reports:
   A. Finance Committee. No report.
   C. Building Committee. See update under new business.
   D. Nominating Committee. No report.
   E. Personnel Committee. Will be meeting again on 8/28/18.
   F. Ad Hoc Strategic Planning Committee. The Committee is in the process of surveying the community regarding their needs and wants.

6. Old Business:
   A. Community Presenter Proposal Policy. Sandi Perl moved that we amended the PYPL’s Programming Policies to add a new section 10.4 entitled Individual-Initiated Public Programming which provides as follows: Individuals and organizations who wish to present a program for the public must submit a Program Proposal Form (See Appendix M) for approval by library staff. Proposals will be evaluated with respect to the points expressed in sections 10.1 and 10.2 above, with further consideration given to the presenter’s expertise and experience on the topic area of the proposed program. The program proposal process applies equally to educational, informational, and entertainment programs. Private sessions, such as closed meetings, do not require the submission of a Program Proposal Form. The motion was seconded by Rich Stewart and was approved unanimously.
   B. Going Fine Free: Discussion deferred to a later meeting.

7. New Business:
A. NYS Library Construction Grant Assurances and adoption of application. The Board review the NYS Library Construction Grant Assurances. Diane Krans then moved that this application completed in the proceeding pages and accompanying documents for a public library construction grant to be administered in accordance with the requirements of Education Law section 273-a (as Amended by Chapter 57 of the Laws of 2007) and Commissioner’s Regulations section 90.12 was read and duly adopted by the Board of Trustees of the Penn Yan Public Library at a legal meeting on August 16, 2018. The motion was seconded by Sandi Perl and approved unanimously.

B. Reciprocal Borrowing Agreement: This item will be included on next month’s agenda.

C. Prepayment of Liability Insurance Policy for 2018-2019: Sandi Perl moved that we authorize prepayment of the PYPL’s liability insurance policy for 2018-2019. The motion was seconded by Deb Connelly and was passed unanimously.

8 Adjourn. Marty Roberts moved that we adjourn. Deb Connelly seconded the motion and it passed unanimously.

Respectfully submitted,

Marty Roberts

library minutes August 2018