

PENN YAN PUBLIC LIBRARY BOARD OF TRUSTEES MEETING
MINUTES - MEETING OF 10/18/18

Present: Peter Gamba, Rich Stewart, Kevin McLoud, Kristen Flynn-Comstock, Deb Connelly, Diane Krans, & Marty (Martha) Roberts.

Excused: Sandi Perl & Connie Glover.

Staff: Angela Gonzalez, Director.

The meeting was called to order at about 6:30 p.m. by Chair Peter Gamba.

Public Comment: No members of the public in attendance.

1. Adoption of Agenda as Amended. Diane Krans moved to adopt the agenda as amended. The motion was seconded by Deb Connelly. The motion passed unanimously.

2. Update on Sexual Harassment Training and Other Training. Angela indicated that the County is planning on offering the State required sexual harassment training and that library staff should be able to participate in this training free of charge, at least for a year. Angela indicated that she would find out if Board members need to participate in this training. She also indicated that she would find out if the library can accept sexual harassment training certificates provided by other employers. Finally, Angela indicated that she would keep the Board informed about the status of the proposal requiring Board members to take additional training.

3. Acceptance of Minutes of the August 2018 meeting. Deferred to next meeting.

4. Acceptance of Minutes of the September 2018 meeting. Diane Krans moved to accept the minutes of the September 2018 meeting. The motion was seconded by Deb Connelly. The motion passed unanimously.

5. Financial Review. Marty Roberts moved to pay the bills for September 2018. The motion was seconded by Kevin McLoud. The motion passed unanimously.

6. Library Director's Report. See attached report.

7. Standing Committee Reports:

A. Finance Committee. No report.

B. Policy Review Committee. No report.

C. Building Committee. No report.

D. Nominating Committee. No report. Will be scheduling a meeting in the near future.

E. Personnel Committee. No report. Will be meeting after the Ad Hoc Health Insurance Committee makes their recommendation.

F. Ad Hoc Strategic Planning Committee. The committee met, reviewed the surveys and is in the process of completing their proposed plan. Once completed, the proposed plan will be presented to the Board for further action.

G. Ad Hoc Health Insurance Committee: Met on 10/11/18 and is in the process of reviewing options.

8. Old Business:

A. Oath of Office Best Practices: Marty Roberts moved that the Board appoint Amy Loveland as Clerk of the District and also appoint Wendy Bailey as Board Treasurer. The motion was seconded by Kevin McCloud. The motion passed unanimously.

B. Going Fine Free: Discussion deferred to a later meeting.

9. New Business:

A. Loaning Video Games To Patrons from Other Libraries: Discussion deferred to a later meeting.

10. Audit Review Report: Chris Harris from RDG provided the Board with a summary of the recent audit review report.

11 Adjourn. Marty Roberts moved that we adjourn. Deb Connelly seconded the motion and it passed unanimously.

Respectfully submitted,

Marty Roberts

library minutes October 2018