Penn Yan Public Library  
Board Meeting Minutes  
Thursday, October 17, 2019

Present: Peter Gamba, Martha (Marty) Roberts, Val Brechko, Diane Krans, Mike Ballard, Deb Connelly

Excused: Kristen Flynn-Comstock, Connie Glover, Sandi Perl

Staff: Angela Gonzalz, Director

Guest: Chris Harris from RDG; Mr. Harris presented his financial review from the annual audit. See attached report for details.

Meeting called to order by Peter Gamba

Public Comment: none

1. Adoption of the agenda: Diane Krans moved to adopt the agenda. Motion seconded by Val Brechko. Motion passed unanimously.

2. Approval of minutes for the September 2019 meeting: Diane Krans moved to approve the minutes of the September 2019 meeting minutes as submitted. Val Brechko seconded the motion. Motion passed unanimously with 5 votes and Mike Ballard abstained.

3. Payment of the bills for September 2019. Marty Roberts moved to pay the bills for September 2019. The motion was seconded by Val Brechko and passed unanimously.

4. Library director’s report: see attached.

5. Standing Committee Reports:
   a. Finance Committee: Did not meet.
   b. Policy Review Committee: Did not meet.
   c. Building Committee: Will be meeting at 1:00 pm on October 28th with engineer.
   d. Nominating Committee: Did not meet.
   e. Personnel Committee: Will be scheduling a meeting within the next two weeks.

6. Old Business:
a. County of Yates Parking Lot Charge Station and Buggy Run-in Shed proposal update: The buggy shed arrived October 8th and is available for use. Angela will look into purchasing stall mats for the buggy shed to protect the blacktop surface. The Friends will be donating a weathervane and are in the process of obtaining one. The charging station arrived October 15th but is not yet available for use. It should be ready within the next few days.

b. Relatives Staff and Board- add section to personnel policy: Discussion resulted in the decision not to change the personnel policy at this time.

7. Adjourn: Marty Roberts moved to adjourn the meeting, Val Brechko seconded the motion and it passed unanimously.

Respectfully submitted,
Deb Connelly