Present: Peter Gamba, Martha (Marty) Roberts, Val Brechko, Diane Krans, Mike Ballard, Deb Connelly, Connie Glover
Excused: Kristen Flynn-Comstock, Sandi Perl
Unexcused:

Staff: Angela Gonzalz, Director

Meeting called to order by Peter Gamba at 6:30

Public Comment: none

1. Adoption of the agenda: Mike moved to adopt the agenda. Motion seconded by Diane. Motion passed unanimously.

2. Approval of minutes for the November, 2019 meeting: Diane moved to approve the minutes of the November 2019 meeting minutes as submitted. Mike seconded the motion. Motion passed unanimously.

3. Payment of the bills for November 2019. Marty moved to pay the bills for November 2019. The motion was seconded by Val Brechko and passed unanimously.

4. Library director’s report: see attached.

5. Standing Committee Reports:
   a. Finance Committee: Met 12/3/19 and 12/4/19
      Attempting to move all hourly employees to at least $15.00/hr by summer 2020 if possible.
   b. Policy Review Committee: did not meet
   b. Building Committee: did not meet
   b. Nominating Committee: Needs to meet in January.
   b. Personnel Committee: Angela will provide updated information regarding proposed salaries/wages for personnel committee to look at, for the 2020/21 budget.

6. Creation of a new adhoc committee: Peter would like to create an adhoc committee to look at salary/wage goals for the next 3-5 years (Deb, Sandi, Val)

7. Old Business:
   a. HVAC update-revised calendar: Advertising will be in February with bidding in March and construction begins after that.
   b. Proposed automatic renewal to start 1/1/20. Diane moved to revise the loan policy to allow for automatic first renewal, Val Brechko seconded. Motion approved unanimously.
   c. Proposed with and without donor restrictions language in Financial Policy: Val moved to approve the changes in policy wording, Mike seconded. Passed unanimously.
   d. Proposed Empire Pass policy update: Marty moved to update the policy to have only adult card holders be able to take out the Empire Passes. Val seconded. Passes unanimously.
8. New Business:
   a. 990 and NYS AUD (January): Angela to provide board with necessary documents to review, with vote in January.
   b. 2020/21 Finance Committee Proposed Budget: Postpone presentation until January 16th meeting and anticipated approval until February 20th
   c. Set 202 vote date, suggesting Tuesday May 5th Marty moved to set the 2020 vote date to Tuesday May 5, 2020, Diane Seconded. Approved unanimously.
   d. Tax Cap Override resolution
      Whereas, the adoption of the 2020-2021 budget for the Penn Yan Public Library may require a tax levy increase that exceeds the tax cap imposed by state law as outlined in General Municipal Law Section 3-c adopted in 2011; and Whereas, General Municipal Law Section 3-c expressly permits the library board to override the tax levy limit by a resolution approved by a vote of sixty percent of qualified board members; Now therefore be it Resolved that the Board of Trustees of the Penn Yan Public Library voted and approved to exceed the tax levy limit for 2020 by at least the sixty percent of the board of trustees as required by state law on December 19th 2019.
      Diane moved to adopt the override resolution, Marty seconded, passed unanimously.

9. Adjourn: Marty moved to adjourn the meeting, Diane seconded. Passed unanimously.

Respectfully submitted,
Deb Connelly